

April 9, 2018

The regular meeting of the Board of School Trustees was called to order at 6:37 p.m. by Mrs. Shuey. Mrs. Shuey led the Board and audience in the Pledge of Allegiance. All Board members were present. Also present were Mr. Watkins, Mr. Hanson, Mr. Hall, Mrs. Minard, Mr. Frye, two students, Mrs. Mongosa, and patrons.

On motion by Mr. Comerford, seconded by Mr. Wolfe, the Board approved the public agenda with two deletions (from the consent agenda), the memorandum of March 12, and the personnel report by a vote of 5-2 (Dr. Quin and Mr. Mullett opposed).

PERSONNEL

A. RESIGNATIONS/RETIREMENTS/TERMINATIONS

1. Stanley Hall - retirement as PCS Chief Operating Officer, effective September 28, 2018.
2. Tonia Ray - resignation as PJHS math aide, effective April 6, 2018.
3. Rob Hileman - resignation as boys' varsity cross country coach, effective end of 2017-18 school year.
4. Daniel Wyant - resignation as PJHS boys' 7th grade basketball coach, effective end of 2017-18 school year.
5. Terri McCain - resignation as Blair Pointe robotics coach, effective end of 2017-18 school year.
6. Stephany Astrup - resignation as Blair Pointe robotics coach, effective end of 2017-18 school year.
7. Dennett Roettger - resignation as elementary volleyball coordinator, effective beginning of 2018-19 school year.

B. LEAVES

1. Suzanne Gray - 4th grade teacher, FMLA leave until end of the 2017-18 school year.
2. Peyton Engel - 1st grade teacher, leave September 17 - December 7, 2018

C. RECOMMENDATION FOR CERTIFIED POSITIONS

1. Chris Cox - temporary contract PHS math - April 2-May 2, 2018 (permission granted at the March meeting to employ individual)
2. Summer School -
iRead - Erin Wynn
Elmwood Summer Reading - Peyton Engel, Marie Guyer, Stacy Makowski, Jo Touloukian, and Sheila Weeks
PHS credit classes - CCR math - Eric Isenburg, CCR English - Kylie Reading, E2020 - Randy Lancaster, E2020 - Chris Makowski (if needed), PE - Romison Saint-Louis, PE - Matt Crawford (if needed), and Health - Daric Fuller. (There needs to be at least 20 students for the class to be held.)

D. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Summer help - \$10 hrly at 30 hours a week - Robin Selleck was approved in March and is not able to work. Mary Chumbley is recommended to fill that position.
2. Request to fill PJHS math aide position.
3. Tracy Renfrow - long term sub for Blair Pointe 4th grade
4. Rose Sharp - continue as a temporary aide at Blair Pointe through the end of the 2017-18 school year.
5. -deleted-
6. Summer School -
iRead aide - Jordan Laundenschlager
Elmwood Summer Reading aides - Erica Butt, Laura Hughes, Ashley Hiers, Elizabeth Humbarger, Dee Polk, and Darlene Shank

E. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS - no business

F. REQUEST FOR CONFERENCE/REQUEST FOR TRIPS

1. Justin Lunsford and Ken Hanson - Instructurecon 2018 - July 24-26, 2017. Registration (meals included), transportation, and lodging \$1,345 each. To be paid with technology and professional development funds.

G. DONATIONS

1. \$200 - \$100 each for PHS band and PHS choir from anonymous donor
2. \$375 - \$25 cross country and \$350 PHS Science Olympiad team donations received as memorials on behalf of Emilie Hobbs
3. \$250 - PHS speech team general expenses from Psi Iota Xi Sorority
4. \$300 - purchase of new books for Elmwood library from Psi Iota Xi Sorority

H. AGREEMENTS

1. Emergency Shelter agreements from Miller's Merry Manor for Blair Pointe and Elmwood.
A copy is in Supplementary Minute Book #14, page 80.
2. -deleted-

I. PUBLIC COMMENT - no comments.

II. RECOGNITIONS - no comments.

III. PROGRAM

- A. NYC PRESENTATION AND PERMISSION FOR 2018-19 TRIP - Seniors Jaelin Richardson and Lindley Prescott shared their experiences from the 2017-18 NYC trip. Both girls highly recommended the trip and experience continue for the next senior class. They stated just about everything they did was a favorite. The trip was eye opening with a lot of history, the 911 Memorial, the Broadway shows, and an awesome experience! Mr. Frye requested permission to continue the honors trip for the 2019 seniors (44). He thanked the Board for their contribution to the trip through AP funds received. Mr. Frye thanked Cindy Merrick noting she is awesome and her organization at planning the trip is outstanding. Mr. Comerford asked about the safety precautions taken. Mr. Frye replied they have room checks, small groups, and a good ratio of students to chaperons. Mr. Hanson said one of the keys to the success of the trip is the consistency we have with the tour guide and bus line. Mr. Watkins stated many schools do not take these type of trips. He is proud of our sponsors and students for attention to detail and the students' behavior. Mr. Frye noted multiple fund raisers are offered so the kids can afford to go. On motion by Mr. Mullett, seconded by Dr. Quin, the Board unanimously approved the 2019 senior trip to NYC.
- B. RECOMMENDATION TO DISTRIBUTE SURFACES - Mr. Hanson requested the Board's permission to distribute to the seniors the Surface devices they are currently using, which is year four for the devices. Mr. Hanson stated part of the sustainability plan is to replace the devices every four years. He noted there is wear and tear but they are a very adequate device. The Surface devices will be collected at the end of the year and formatted with the original version of Windows and then distributed back to the 2018 graduates who are paid up to date on their fees toward the device. He stated we are on year three of the Dell 330 for 5th grade. He was pleased with where we are at with technology. He added we are working with the students on the proper handling of devices. On motion by Mr. Wagner, seconded by Dr. Quin, the Board unanimously approved the distribution request.
- C. HCC OPERATING AGREEMENT- Mr. Watkins stated we are currently sending approximately 74 students to Heartland Career Center and we are projecting more than 90 students next year. He briefly reviewed the agreement as it was outlined at the March School Board meeting. He recommended approval of the agreement. On motion Ms. Rice, seconded by Mr. Wolfe, the Board unanimously approved the HCC agreement as presented. A copy is in Supplementary Minute Book #14, page 81.
- D. NEOLA POLICIES SECOND READING - Mr. Watkins briefly reviewed four NEOLA policies for a second reading.
po5730 - Equal Access for Noncorporation-Sponsored Student Clubs and Activities

po6151 - Bad Checks and Uncollectable Debts
 po6470 - Payment of Claims
 po8121 - Personal Background Check - Contracted Services

On motion Dr. Quin, seconded by Mr. Mullett, the Board unanimously approved the NEOLA policies as presented.

- E. AN APPLE A DAY PROGRAM - Mr. Watkins reminded the Board this program was discussed at the March meeting. Krista Catt, Assistant Director of School Based Services with Four County Counseling, is requesting to offer this universal literacy-based program for children grades kindergarten to 5th grade next fall. Mr. Hanson stated the ALS program is at the preschool level and the Life Skills program is at the 6th grade level. K-8th grades are covered. He stated as long as there is funding, the programs will continue. This program helps build and reinforce resiliency skills for substance abuse prevention and mental health promotion. The program will be taught by Four County. Four County is providing the funding for the program for all the county elementary schools. On motion Mr. Wolfe, seconded by Dr. Quin, the Board unanimously approved the program.

IV. BUDGET

- A. BUDGET PROJECTION FOR 2018-19 - Mr. Watkins stated he wanted to give the Board a budget forecast. He noted he is sharing this information with the Board before any possible certified and classified RIF recommendations are made in May. He noted he will be speaking with Mr. Thompson, PCEA President. He reviewed the enrollment projection prepared by Mr. Hall. He noted we are losing about 20 students a year. He stated he will look at attrition first when making his decision. He stated he will not cut programs. Mr. Hanson stated the transient population surprised him. He stated it is hard to track or project those numbers. He stated Mr. Watkins has put a lot of time into this as we head into next year. Mr. Hall reminded the Board this is a projection. We will receive our assistance based on a conservative enrollment. The November and December tuition assistance will be adjusted to the actual student enrollment. Mr. Watkins noted he will need to trim the budget. He noted he cannot run a negative budget and he does not want to cut in December. Mr. Hall stated tuition assistance goes up every year, however, we are losing more students than we are gaining in the additional funds per student. Mr. Watkins also reviewed the budget shortfall. Mr. Hall explained the bond proceeds for the severance pay have ended and now PCS is paying out of pocket for severance. The pay outs are decreasing each year as teachers get closer to age 65. Mr. Watkins stated he wanted the Board to be aware of our budget, projections, and contractual commitments as we move forward.
- B. CLAIMS - Mr. Hall presented and reviewed claims. A few questions were asked and answered. Mr. Comerford moved to approve the claims as presented, seconded by Mr. Wagner, unanimously approved.

GENERAL FUND	202,444.94
CAPITAL PROJECTS	129,381.54
TRANSPORTATION OPERATING FUND	19,326.96
CONSTRUCTION 2016 GO BOND	52,017.00
SCHOOL LUNCH FUND	27,019.27
KICKS FOR KIDS	66.24
DONATION/SPECIAL ED. TEACHERS	193.49
PBIS	237.84
GIFTED & TALENTED 08/09 GRANT	350.00
STATE CONNECTIVITY	3,384.35
TECHNOLOGY FUND	10,264.10
TITLE I 2016-17	2,382.54
TITLE I 2017-18	289.86
PARENT NURTURING PROGRAM	762.14
ADULT ED 2017-18	662.47
TITLE II GRANT CFDA 84.367A	170.00
GROUP INSURANCE	343.37
BOOK RENT	7,415.07
FRINGE BENEFITS	346,783.38
TOTAL	<u>\$ 803,494.56</u>

- C. FUND MONITORING REPORT - Mr. Hall reviewed the fund monitoring report for the month of March noting the general fund is at 9.0% cash balance. He noted the target is to stay above 10%. He noted the property tax funded funds are where we expect them to be. He said it will be close for the transportation fund to make it to June without an inter fund transfer. He will know in May if he has to make that request. The general fund had three pays in March and is trending 1% better than budget on disbursement side. Mr. Mullett moved to approve the fund monitoring report, seconded by Mr. Comerford, approved by a 6-1 vote (Ms. Rice abstained).

V. OPERATIONS AND TECHNOLOGY

A. REQUESTS TO USE FACILITIES

1. Bengal Stadium track facility - EastPointe Bible Church - 6th annual Runner's Camp for children pre-school through 6th grade - June 11-15 - 7:00 a.m. - 1:00 p.m.

On motion by Ms. Rice, seconded by Dr. Quin, the Board unanimously approved the request to use the stadium with a waiver of the facility rental charge.

VI. BOARD AND ADMINISTRATION COMMENTS

A. SUPERINTENDENT - Mr. Watkins informed the Board about several accomplishments/acknowledgments within the corporation.

- Mike Applegate and Adam Zwiebel proudly announced PHS has three National Awards for Scholastic Art and Writing. Junior Adhir Patel won Silver for his ceramic piece entitled Ripe, senior Mattie Graves received a silver for her photo called The Dove, and Mattie also won National Silver Medal for her entire photography portfolio. There were over 325,000 pieces in the National competition and only the top 1% won awards!!
- Mr. Hanson completed the application to continue to participate in the eLearning Day program. The application was approved. We will be able to use eLearning days to make up days cancelled due to weather, utility issues, etc. Mr. Hanson added he hopes we have a mild winter next year.
- Shout out to athletic department for laying down the mesh for the North Complex parking lot on Saturday. Stan Hall, Chuck Brimbury, Romison Saint-Louis, Katie and Daniel Wyant, Mike Gapski, Keith Zimmer, Mason Zimmer, and several students.
- Thank you to the PJHS NJHS Washington, D.C., chaperons: Angie Legg, Amy Wilson, Alyssa McDowell, Gloria Werner, and Sam Watkins. He stated he will encourage these groups to offer a spot to a Board member to chaperon.
- Senior Art Show - Friday, April 27, from 5:00 - 7:00 p.m.
- Rolling Chapel had their program Friday evening. It was well attended.
- Softball update. The weather has not cooperated. We will not make the double header on Saturday. Should be able to start practicing on Wednesday. It is a beautiful facility.
- Mr. Hanson stated round two of ISTEP starts Monday. All of part II is online. He thanked our site test coordinators, Holly Thompson, Julie King, and JJ Burns.
- Extended an invitation to the Board to attend the 9:00 a.m. convocation this Thursday. He stated Remedy Live will be a very impactful and energetic program, dealing with mental health issues and how to act on those. Mr. Hanson added grant dollars are covering the costs.

B. BOARD - No comments

VII. ADJOURNMENT

With no further business to discuss, Mr. Mullett moved to adjourn the meeting at 8:00 p.m.

Secretary,

Charles Wagner